



To ensure appropriate processing, please ensure the top of this form is filled out verbatim (including “filling in” the Volunteer block):

**VA Department of Social Services**  
 Office of Background Investigations – Search Unit  
 801 East Main Street, 6<sup>th</sup> Floor, Richmond, VA 23219-2901

**Central Registry Release of Information Form**

**Search Fee \$10.00**

**Purpose of Search, Check one:**     Adam Walsh Law     Adoptive Parent     Babysitter/Family Day Care  
 CASA     Children's Residential Facility     Custody Evaluation     Day Care Center     Foster Parent  
 Institutional Employee     Other Employment     School Personnel     Volunteer     Other

**MAIL SEARCH RESULTS TO: Agency, Individual or Authorized Agent Requesting Search**

<b>Name</b> Team Hoyt Virginia Beach	<b>Payment/FIPS Code</b> (Use only if assigned by OBI-CRU)
<b>Address</b> 200 Bendix Road, Suite 300	
<b>City</b> Virginia Beach <b>State</b> VA <b>Zip</b> 23452	
<b>Contact Name</b> Bretta Z. Lewis, esq. <b>Tel.#</b> 757-497-6633 <b>Ext</b>	
<b>Contact E-Mail</b> BLewis@wolriv.com	
<b>Mandatory if agency code has been assigned</b>	

**PART I: DETAILS OF INDIVIDUAL WHOSE NAME MUST BE SEARCHED**